



March 16, 2012

Karen Dial
H.B. Drollinger Co.
President

John Ruhlen
Ruhlen & Associates
Secretary

Miki Payne
H.B. Drollinger Co.
Treasurer

Sander de Wildt
CB Richard Ellis

William F. Allen
HFH Ltd.

Heather Lemmon
The Real Estate Consultants
LB Property Management

Donald R. Duckworth
Executive Director

Ms. Miranda Paster
Office of the City Clerk
City of Los Angeles
City Hall, Room 224
200 North Spring Street
Los Angeles, CA 90012

RE: Westchester BID Invoice for Assessment Funds

Dear Ms. Paster:

Pursuant to Agreement #C112337 (City Council File No. 05-0367), the Westchester Business Improvement Association (WBIA) hereby requests payment of \$17,577.97 as detailed below:

Agency Account #18883

17,914.47 ✓

11/18 County Remittance Rec'd on 11/23/2011	\$ 2,341.50
Accrued Interest from 07/01/11 to 09/30/11	325.46
County Remittance Rec'd on 05/20/11	13,892.43
County Remittance Rec'd on 08/23/11	292.12
Accrued Interest from 04/01/11 to 06/30/11	726.46
<i>Int Rec'd on 12/2011</i>	<i>336.50</i>
Available for Reimbursement	\$ 17,577.97

17,914.47 ✓

I certify that: the payment requested will be expended in accordance with the provisions of the Management District Plan for the Westchester Business Improvement District; that I represent the WBIA; and, that I am authorized to make this request on behalf of the organization.

Please electronically transfer this payment to "Westchester Business Improvement Association." The appropriate banking information is on file in the City Clerk's Office.

Sincerely,

Donald R. Duckworth
Executive Director

CC: Rick Scott, Office of the City Clerk
Paul Makowski, Office of the City Clerk
Rosemarie Hinkson, Office of the City Clerk
Accounts Payable / Special Assessment Section, Office of the City Clerk

JUNE LAGMAY
CITY CLERK

CITY OF LOS ANGELES
CALIFORNIA

OFFICE OF THE
CITY CLERK

HOLLY L. WOLCOTT
EXECUTIVE OFFICER



ANTONIO R. VILLARAIGOSA
MAYOR

ADMINISTRATIVE SERVICES
SPECIAL ASSESSMENTS SECTION

200 N. SPRING STREET, ROOM 224
LOS ANGELES, CA 90012
TEL: (213) 978-1099
FAX: (213) 978-1130

MIRANDA PASTER
ACTING CHIEF

FACSIMILE TRANSMISSION COVER SHEET

DATE: March 20, 2012

TO: Donald DuckWorth, Executive Director

FAX NO. (310) 417-9031

FROM: Emelia Tso, Accounts Payable

SUBJECT: BUSINESS IMPROVEMENT DISTRICT FUNDING

1 Number of pages, including this cover sheet

Sent from fax number: (213) 978-1130

To request a retransmission, please call: (213) 978-1099

District Name: WESTCHESTER

Account No.: 18883

Interest received in 12/2012 336.50

Available for Reimbursement \$336.50

It is for Co#112337

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